



New Member Course

Class of 2017-2018

JLA Mission

The Junior League of Arlington is an organization of women committed to promoting voluntarism, developing the potential of women, and improving communities through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

JLA Focus Area is Abuse Prevention

New Member Course

The New Member Course is intended to serve as an introduction to the Junior League of Arlington (JLA) and the Association of Junior Leagues International (AJLI).

During the course, New Members will be offered education about the League in general and about its role in the community. New Members will also have the opportunity to participate in a variety of volunteer and fundraising projects and receive training to become a valuable volunteer for Junior League of Arlington and the Greater Arlington community. The New Member Course will include an orientation/retreat, combined bi-monthly informational sessions and experiential community activities, a class project and participation in League volunteer opportunities, educational projects and fundraising events.

At the conclusion of the New Member Course, those New Members who have successfully completed their New Member Requirements, as outlined below, shall be recommended for acceptance into Active Membership.

Eligibility

1. New member must be at least 21 years of age on June 1.
2. Be sponsored by a Junior League of Arlington member OR provide two (2) letters of recommendation from non-family members such as a minister, representative of another nonprofit or an employer.
3. Attend an interview with an Admissions or Recruitment Committee member.

Attendance Requirements

1. New Member Retreat - Scheduled for **Saturday, September 9, 2017 from 9:00am - 4:00pm.**
Attendance is mandatory.
2. Monthly General Meetings (GM) – Attend a minimum of seven (7) out of nine (9) monthly GMs from September through May.
3. New Member Meetings - Curriculum (PMM-C) – Attend New Member Meetings from September through March. Meetings scheduled bi-monthly with a total of six (6) meetings for the year.
 - Monday, October 16, 2017
 - Monday, November 6, 2017
 - Monday, December 4, 2017
 - Monday, January 22, 2018
 - Saturday, February 10, 2018
 - Saturday, March 10, 2018
4. New Member Meetings - Project (NMM-P) – Actively participate in project meetings and any additional hours needed to complete the project.
5. If a New Member misses a meeting or event she must contact her advisor prior to or within 5 days of the absence in order to receive information presented.
6. Only 2 absences will be approved over the course of the NMM-C/P program.

Make-Up Requirements for Missed General Meetings and/or New Member Meetings

If you are unable to attend a monthly General Meeting or scheduled New Member Meeting then you may, with prior approval from your advisor, participate in other League sponsored or related events such as:

- Additional work-shift hours for Done-In-A-Day events or other League sponsored community events
- AJLI sponsored webinars or on-demand trainings
- Additional Center Liaison shifts (after training is completed)
- Other acceptable requests as suggested and approved by your advisor

Projects and Activities Requirements

1. Complete Center Access Liaison Training.
2. Participate in the New Member Class Community Impact Project.
 - Including planning, organization, solicitation, preparation, implementation, and/or follow-up duties for the approved Class Community Impact Project.
 - Each New Member must contribute the minimum number of required hours as determined by the class and approved by the Project Committee Chair.
3. Must meet Fall fundraising work-shift requirements, as required by League.
4. Attend socials, Done-In-A-Days and/or training events scheduled throughout the year while not required are highly suggested.

Additional Requirements

1. Actively participate and engage in organizing Spring social event/fundraiser for League membership and families. Event must benefit organization per JLA focus area, abuse prevention.
2. Complete activities toward the Leadership Cohort designation which is designed to support New Members who demonstrate leadership qualities and capabilities inside and outside of League. The Leadership Cohort participation consists of attending the following three (3) events:
 - a. One (1) Arlington City Council Meeting
 - b. One (1) Arlington School Board Meeting
 - c. One (1) League Council Meeting
 - d. One (1) Arlington Cultural EventLeadership Cohort requirements should be completed by May 1, 2018.
3. Read and respond (as required) to all email communication to stay connected and engaged.

All course requirements must be completed by the **May Annual Dinner**.

Dress and Attire

Professional dress attire is required at New Member and General Meetings unless communicated differently. No jeans, yoga pants, sweat suits, workout clothes, or other casual dress is allowed. If you are in a service position (such as nurse, police officer, etc) that requires a uniform and you are attending a League meeting right after work, then this attire is acceptable.

Becoming an Active Member of the Junior League of Arlington

Upon acceptance and successful completion of the New Member Course, the New Member will be recommended for Active Membership. Active Membership will begin upon Membership Council recommendation and Board approval to be effective **June 1, 2018**. All New Active Members will be presented to the League at the May Annual Dinner.

Financial Responsibilities

New Member fee is non-refundable. Active Membership dues are refundable at a prorated amount, based on resignation date.

Dues, Fees, and Other Financial Responsibilities for the New Member Course (Aug-May)

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| ● Membership Dues | \$150.00* |
| ● New Member Fee | \$100.00* |
| ● JLA T-Shirt | \$ 15.00* |
| ● Fall Fundraiser Obligation (due per All League deadline) | \$100.00 |
| ● Spring Fundraiser Obligation (due per All League deadline) | \$ 35.00 |

*** The deadline for returning the New Member Contract, 2017-2018 Membership Dues (\$150), T-shirt monies (\$15.00) and New Member Fee (\$100) is September 1, 2017 (total \$265).**

AMOUNT DUE BY SEPTEMBER 1, 2017:

\$265.00*

* Please contact the Vice President of Finance, at vpfinance@jarlington.org for any questions regarding payments.

2018-2019 Active Membership Dues will be DUE BY MARCH 1, 2018 \$150.00

Additional Information

The New Member Class shall be limited to a class no larger than half the projected Active Membership for the next administrative year. Completed applications and dues will be accepted in the order they are received until the New Member Class attains the projected number of members.

If a New Member cannot complete the New Member Course, she may resign if in good standing* and join again as a New Member in the future, space permitting.

*** Bylaws:ARTICLE IV: Section 3.Good Standing**

Good standing is defined as an Active or New Member who meets fundraiser obligations, performs placement assignments as stated in the placement contract, attends placement interviews, meets General Meeting obligations, completes required training courses, promptly pays financial obligations, complies with the regulations and ideals of the JLA, and meets any other or further requirements as determined by the Board of Directors . No JLA member shall at any time simultaneously be a member of another Junior League affiliated with AJLI. A member's standing shall be determined by the Board of Directors.

The Junior League of Arlington

New Member Course Agreement

Class of 2017-2018

New Member Course Agreement:

I have read the requirements of the New Member Course on the previous pages and agree to accept the responsibility of New Member Membership in the Junior League of Arlington. I agree to complete these requirements and any additional requirements deemed necessary for my New Member training and to abide by all rules and regulations presented in the Junior League of Arlington Bylaws and Procedures approved by the Board of Directors and/or membership.

Signature: _____ Date: _____

Received by: _____ Date: _____
JLA Membership Vice President

I hereby give my permission to the Junior League of Arlington to post my contact information to include; address, phone numbers, and email addresses, along with a picture of me on the Junior League of Arlington's "Members Only" page of the JLA website, as well as printed in the Junior League of Arlington Annual Yearbook.

_____ Yes _____ No

Dues/Fees Payment:

- Total Dues and Fees = \$265.00*

Cash: _____ Check #: _____

Credit Card Payments can be made online at www.jlarlington.org and click Pay Online.

Payments by check can be mailed to:

Junior League of Arlington, P. O. Box 13116, Arlington, Texas 76094-0116

Phone: 817-277-9481 Email: jla@jlarlington.org